

**NIGERIAN EDUCATIONAL RESEARCH AND DEVELOPMENT COUNCIL (NERDC)**

**SHEDA - ABUJA**

**DATE: 14/03/2019**

**To: All NERDC Staff**

**SALES OF SCRAPPED/ UNSERVICEABLE ITEMS AT THE NERDC HEADQUARTER SHEDA**

This is to inform all members of Staff that, the Management has approved the sales of the following identified scrapped / unserviceable items to Staff.

The following are the guideline:

1. All interest Staff shall shown interest by collecting Bidding form with the sum of **₦1,000** and **₦10,000** depending on what you are bidding for.
2. Staff is allowed to check these items at the **Virtual Library Complex** within **Monday 18, to Thursday 21, 2019** from 12pm daily.
3. The bid forms must be filled, kept in an envelope sealed, and submit into the Bid box marked at the ground floor of the Administrative block. Bid submission close by 2.00pm on 25<sup>th</sup> March, 2019.
4. The name of the bidder must be written at the back of the envelope and the items bided for with the lot number.
5. Bid envelope will be formally open at the Conference Centre Hall on Monday 25<sup>th</sup> March, 2019 by 2.30pm.
6. The names of the successful bidders will be published with the items won and the amount quoted.
7. Payment for items won is within **One week** of the publication of the list of winners of the bids.
8. Failure to pay for item won within **One week** will give way to the runners – up to pay for the item(s).

Thank you for your cooperation.

**U.A. Orobo**  
**For: Director, Procurement**

## LIST OF SCRAPPED ITEMS IN NERDC HEADQUARTER

### OFFICE EQUIPMENTS

S/N	ITEMS	LOT NO.
1	Scanner	Lot 1 – 4
2	Computer Printer	Lot 1 – 12
3	CPU	Lot 1 – 3
4	Typewriter	Lot 1- 3
5	Microwave	Lot 1
6	Key Boards	Lot 1 – 8
7	Standing Fans (OX)	Lot 1 – 2
8	Radio /Player	Lot 1-9
9	UPS	Lot 1 – 11
10	Television 14"	Lot 1-8
11	Television 29"	Lot 1 – 2
12	Vacuum Cleaner	Lot 1- 10
13	Stabilizer (Africa Master) 3000WATS	Lot 1 – 5
14	Stabilizer (Century) 3000WATS	Lot 1 – 12
15	Stabilizer (Qlink) 3000WATS	Lot 1 – 10
16	Stabilizer (Century) 5000WATS	Lot 1
17	Water Heater	Lot 1 – 3
18	Monitors	Lot 1 – 11
19	Stabilizer (Binatone) 1000WATS	Lot 1
20	Stabilizer (Century) 1000WATS	Lot 1
21	Laptop HP	Lot 1
22	Intercom	Lot 1 – 58
23	Refrigerators	Lot 1 – 3
24	Deep Freezer	Lot 1
25	UPS 3KVA	Lot 1 – 11
26	Photocopier	Lot 1
27	ORL Ceiling Fan	Lot 1 - 3

### Diesel Tanks and Poles

S/N	ITEMS	LOT NO.
1	Diesel Tank	Lot 1
2	Tank 5000 Litres	Lot 2
3	Galvanize tank 3412 Litres	Lot 3
4	Galvanize tank 4636 Litres	Lot 4
5	Galvanize tank 4695 Litres	Lot 5
6	Iron Poles	Lot 6

	<b>Generators</b>	
1	50KVA	Lot 1
2	100KVA	Lot 2
3	25KVA	Lot 4
4	250KVA	Lot 3

### **FURNITURE AND FITTINGS**

<b>S/N</b>	<b>ITEMS</b>	<b>LOT NO.</b>
1	Mattress	Lot 1- 7
2	Bed sets	Lot 1 – 16
3	Dressing Mirrors	Lot 1 – 13
4	Side Stool	Lot 1 – 7
5	Upholstery (Single Chair)	Lot 1 – 5
6	Upholstery (Three Sitter)	Lot 1- 2
7	Upholstery (Double Sitter)	Lot 1
8	Toilet Sitter	Lots
9	File Cabinet	Lot 1 – 5
10	Fire proof Cabinet	Lot 1- 9
11	Broken Table	Lot 1 - 6
12	Broken Chairs	Lots
13	Glass Door	Lot 1
14	Rug	Lot 1 - 3

### **MOTOR VEHICLES**

<b>S/N</b>	<b>ITEMS</b>	<b>LOT NO.</b>
1	Toyota Hilux (FG 79 D07)	Lot 1
2	Toyota Hiace Bus (FG 87 D07)	Lot 2
3	Nissan Sunny Saloon (FG 02 D07)	Lot 3
4	Tyres	Lots